



# WICK SYNTHETIC TURF FIELD

## FACILITY RENTAL INFORMATION

### 1. Rental Information

- a. Summer Permit Season: June 5 – August 30, 2026 (13 weeks)
  - i. Baseball Wick 1 – Fridays, Saturdays, Sundays
  - ii. Softball Wick 2 – Fridays, Sundays
- b. Blackout dates: June 19, 20 & July 3, 4, 5
- c. Facility hours: 7:00 AM – 9:00 PM
  - i. No set-up may take place before 7:00 AM
- d. The annual rental lottery is held each year in February.
- e. Permit requests must be submitted at least 30 days prior to the event date.
- f. **Insurance Requirement:** All external groups must submit a Current Certificate of Liability Insurance. The certificate must show coverage for Commercial General Liability Insurance at a minimum of \$1,000,000 per occurrence, \$2,000,000 for general aggregate. Milwaukee Board of School Directors must be named as the “certificate holder” as well as “additional insured” on the certificate.
- g. **Security deposit** is due at the time of reservation; **both the remaining balance AND certificate of liability of insurance are due 14 days prior to the rental date.**
  - i. The security deposit is 50% of total balance and will be applied towards the final bill.
  - ii. Cancellations made fewer than 14 days in advance will result in forfeiture of the security deposit.

WICK #1 and WICK #2 RENTAL RATES		
Fees	*City of Milwaukee Entity	Non-City of Milwaukee Entity
Field Permit - Hourly (2-hour min)	\$ 100/hour	\$150/hour
Field Permit - Daily (6+ hours)	\$700/day	\$1050/Day
Facility Staffing	\$25/hour	\$25/hour
Security Deposit	50% of total balance	50% of total balance
<b>NOTE: The fees include scoreboard and lights if applicable.</b>		

\*Teams which belong to a club or league based outside the City of Milwaukee are not eligible for resident pricing and will be charged the non-resident rate.

### 2. Scheduling Priority

- a. Field use is prioritized in the following order:
  - i. 1<sup>st</sup> - Milwaukee City Conference practices, games, and events
  - ii. 2<sup>nd</sup> - Milwaukee Recreation programs
  - iii. 3<sup>rd</sup> - External Groups: Milwaukee-based entities
  - iv. 4<sup>th</sup> - External Groups: Outside Milwaukee entities

### 3. Cancellations & Weather

- a. Weather-related cancellations must be rescheduled through Milwaukee Recreation.
  - i. The permit holder is responsible for contacting Milwaukee Recreation to request a make-up date.
  - ii. No refunds will be issued for events that are not rescheduled before the season concludes.
- b. Permit holder cancellations must be made through Milwaukee Recreation.
  - i. Full refunds are granted for cancellations made 14 or more days prior to the scheduled rental date.

### 4. Rental Lottery System

- a. To be considered for an annual facility reservation, applicants must participate in the facility rental lottery.
- b. Participation in the lottery is a required step in the annual reservation process and is designed to ensure equitable access by eliminating first-come, first-served advantages.
- c. Reservations are awarded through a random selection process.

### 5. Important Lottery Dates

DATES	INFORMATION
February 18, 2026	Outdoor Permits Office sends notice to all interested parties
Feb 18 – Mar 6, 2026	<b>Priority Lottery opens for permit requests (June 5–August 30)</b>
March 10, 2026	Lottery results announced via email (10:00 AM)
March 13, 2026	Deadline to accept and confirm awarded reservations (5:00 PM)
March 16, 2026	<b>Secondary Lottery opens at 10:00 AM for declined or cancelled dates</b> Reservations cancelled after this date are randomly released within 24 hours of cancellation.

### 6. Rules and Regulations for Wick Synthetic Turf Fields

- a. Community permits are limited to **baseball, softball, and kickball** practices, games, and tournaments. Other sports or events are not permitted.
- b. No paint, field markings, stakes, or turf-altering materials are allowed.
- c. **Footwear restrictions:**
  - i. Prohibited: metal cleats or spikes, screw-in plastic cleats, high-heeled shoes
  - ii. Permitted: molded rubber cleats, turf shoes, or athletic shoes
- d. Food and beverages (except water) are not permitted on the turf surface, including chewing gum and sunflower seeds.
- e. No stakes, posts, tripods, poles, or equipment that can penetrate the turf surface.
- f. Security deposits will not be refunded if all rules and regulations are not followed.
- g. All **Outdoor Facility Use Rules and Regulations** also apply.