



A department of MPS

STUDENT TRANSFER FORM – INSTRUCTIONS

A student transferring schools and wanting to join their new school's youth sport team, must submit for approval a completed "STUDENT TRANSFER FORM" to the Youth Sports Office.

- All fields on the form must be completed which includes signatures by the previous school's principal and their new school's principal.
- Principals should use the "comment field" to add any pertinent information on the student's eligibility, grades, behavior or any other information.
- Schools will be notified if the team transfer request is approved within one (1) week of form submittal.
- Student may not play for new school until the Youth Sports Office has approved request in writing.

PLEASE NOTE:

- Once a student has played in a Youth Sports game, they are NOT allowed to switch teams unless they have transferred schools and received approval from the Youth Sports Office.
- Students can only play for one school team per sport. Student cannot continue to play with their previous school's team and play for their new school's youth sport team.
- If approved, updated rosters must be submitted from both schools to reflect student transfer change.
- Student may need to pay to play on new school's team including potential registration and jersey fees.



A department of MPS

Student Transfer Form

Student Information

Students Full Name: _____ Date of Birth: _____
Sport: _____ Grade Level: _____ Student School ID Number: _____

School Information

Previous Attending School: _____
New Participating School: _____
New School Enrollment Date: _____

Transfer Reason

Housing Change Disciplinary Dismissal Parent Decision
Other: _____

Principal Signatures

As the previous principal for this child, I give said child permission to play youth sports with Milwaukee Recreation by signing below:

Previous Principal Name (Print): _____

Previous Principal Signature: _____ Date: _____

Comments: _____

As the new principal for this child, I give said child permission to play youth sports with Milwaukee Recreation by signing below:

New Principal Name (Print): _____

New Principal Signature: _____ Date: _____

Comments: _____

