



Sports Coordinator
Spring Meeting
February 18, 2026

A department of **MPS**



QUESTIONS



Please hold your questions until the end of the meeting!



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MEETING AGENDA



- **MKE REC Contacts**
- **House Keeping**
- **Important Reminders (Winter Recap)**
- **Hiring Procedures**
- **Pay Rates & Pay Sheets**
- **Youth Sports Website**
- **League Registration**
- **League Administration**
- **Special Events**
- **2025-26 Meeting Dates**
- **Questions???**



YOUTH SPORTS STAFF



- **Alex Brown - Youth Sports Manager** (*All Sports*)
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 - 414-773-9923

- **Christian Danson–Youth Sports Supervisor** (*Track & Field/Tennis*)
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- **Randy Hall –Youth Sports Supervisor** (*Track & Field*)
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- **Gianna Holschbach – Youth Sports Supervisor** (*Soccer*)
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- **Emily Wammer – Youth Sports Supervisor** (*T-Ball/Softball*)
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 - 414.475.8237

- **Amalia Soto– Administrative Assistant**
 - sotoa@mkerec.net
 - 414-773-9923





Spring Coaches Meetings

- ***ALL Sports - Whole Group & Breakout***
- ***Tuesday April 7, 2026 (5:30pm / South Division HS)***
- ***Wednesday April 8th, 2026 (5:30pm / North Division HS)***
- ***Schools that do not have a coach attend one of the two scheduled meetings, will have their team dropped from the league that they are registered for.***
- ***FREE childcare will be provided at each meeting.***

HOUSE KEEPING (Cont.)



- Youth Sports team is located at Central Services Room 56B.
- Office Hours 8:00am-5:00pm M-F
- Please upload **ALL** Youth Sports roster forms to the designated submission link found on the [Sports Coordinator Resources](#) page.



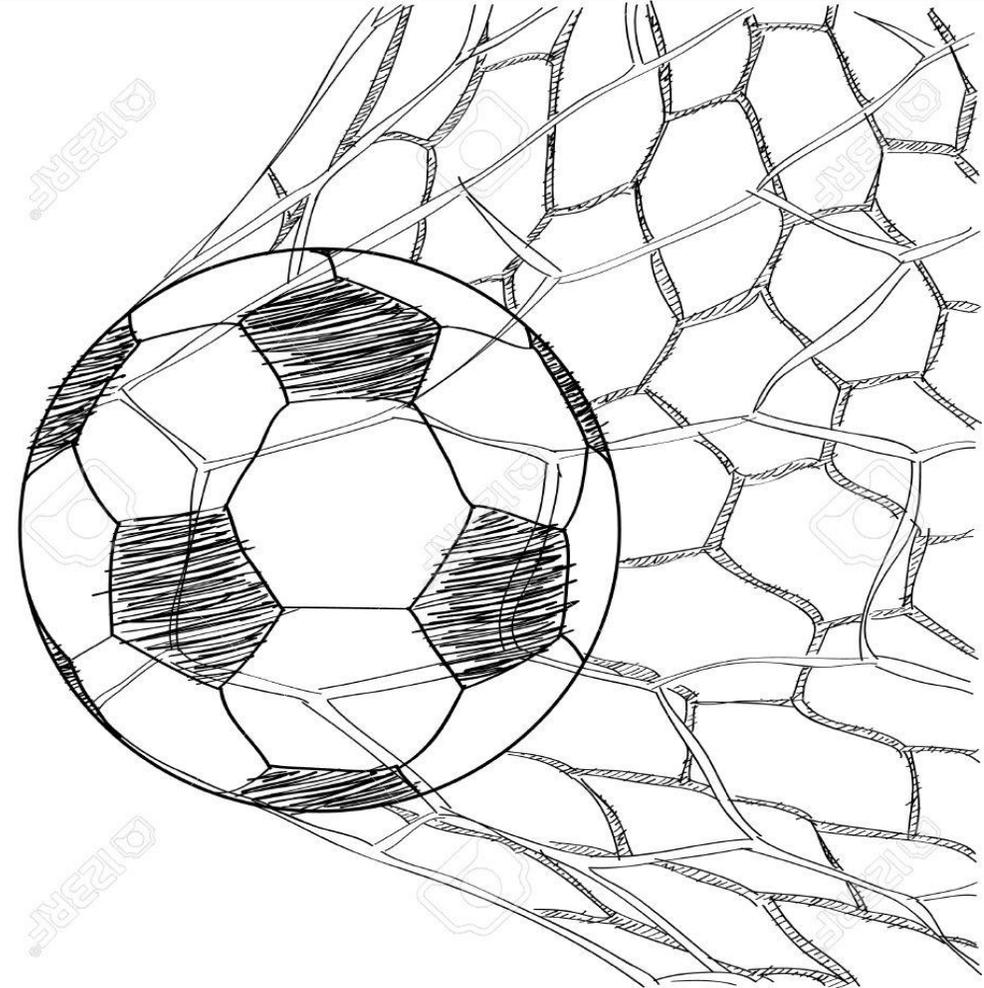
IMPORTANT REMINDERS



- **Sports Coordinators**

Recruit and hire coaches early

Spring coaches must be entered on the YS Master List Spreadsheet by February 27th, 2025. And teams registered for leagues without a hired coach, will be removed from the league.



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COACHES MAY NOT HOST PRACTICES OR BEGIN COACHING UNTIL THEY ARE COMPLETELY HIRED BY THE MKE REC YOUTH SPORTS OFFICE.

Sports Coordinators who allow coaches to work prior to completing the hiring process will be held accountable and may result in disciplinary action up to and including termination.

HIRING PROCESS

- **New Sports Coordinators** and **Coaches** must be designated by School Leader, apply **ONLINE**, pass a background check, and complete secondary hiring paperwork prior to starting their work assignment.
- Sports Coordinators and Coaches who do not wish to receive compensation must complete a “**Volunteer Application**” and pass the background check prior to starting their work assignment.
- ***Head Coaches & Assistant Coaches CANNOT begin coaching until they have been hired. (Applied, Passed Background Check, Submitted secondary paperwork).***
- Milwaukee Recreation **pays one coach** per registered team.
(Exception: Middle School Cross Country and Track & Field with at least 25 active athletes).



HIRING PROCESS (Cont.)



Youth Sports Master List

- Sports coordinators are responsible for adding coaches to the bottom of the spreadsheet- **Please ensure that all names added are the legal name of the coach and that the spelling is correct on the spreadsheet. Typos on the name may cause significant delays in the hiring process.**
- Please refer back to the Master List before reaching out on hiring status
- Spreadsheet link: [HERE](#)

ID Number	Last Name	First Name	Last Paid	Location	Sport	Grade Level	Volunteer or PD?	Applied?	CBC
126273	Boettcher	Noelle	NEW	Bruce	Soccer	1st-5th	Paid by MKE Rec	Receiv...	Pending
109629	Mimis-Jobe	Tammy	05/09/2025	Bruce	Soccer	1st-5th	Paid by MKE Rec	Not Ne...	Not Ne...
145549	Heimbach	Sarah	07/03/2025	Clement Ave	Soccer	1st-5th	Paid by MKE Rec	Not Ne...	Not Ne...
145790	Kujala-Korpela	Katy	12/19/2025	Clement Ave	Soccer	1st-5th	Paid by MKE Rec	Not Ne...	Not Ne...
130625	Miles	Ben	03/14/2025	Clement Ave	Tennis	6th-8th	Paid by MKE Rec	Not Ne...	Not Ne...
Volunteer	Neuman	Carolyn	Volunteer	Clement Ave	Soccer	1st-5th	Volunteer / Sche...	Missing	Missing
24955	Siepert	Andrew	11/07/2025	Clement Ave	Track	6th-8th	Paid by MKE Rec	Not Ne...	Not Ne...
126218	Long	Lauren	07/03/2025	Curtin	Softball	6th-8th	Paid by MKE Rec	Not Ne...	Not Ne...
Volunteer	Bell	Zachery	Volunteer	Fernwood	Soccer	1st-5th	Volunteer / Sche...	Receiv...	Receiv...
Volunteer	Brown	Ian	Volunteer	Fernwood	Soccer	1st-5th	Volunteer / Sche...	Receiv...	Receiv...
Volunteer	DeNomie	Mike	Volunteer	Fernwood	Soccer	6th-8th	Volunteer / Sche...	Missing	Missing
Volunteer	Edquist	Erica	Volunteer	Fernwood	Soccer	1st-5th	Volunteer / Sche...	Receiv...	Receiv...
Volunteer	Irvine	Danielle	Volunteer	Fernwood	Soccer	1st-5th	Volunteer / Sche...	Receiv...	Receiv...
Volunteer	Irvine	Nate	Volunteer	Fernwood	Soccer	1st-5th	Volunteer / Sche...	Missing	Missing
Volunteer	Luedtke	Avery	Volunteer	Fernwood	Soccer	1st-5th	Volunteer / Sche...	Receiv...	Receiv...
Volunteer	Miller	Jim	Volunteer	Fernwood	Soccer	1st-5th	Volunteer / Sche...	Missing	Missing
Volunteer	Mueller	Daniel	Volunteer	Fernwood	Soccer	1st-5th	Volunteer / Sche...	Receiv...	Receiv...
Volunteer	Neu	Brad	Volunteer	Fernwood	Soccer	1st-5th	Volunteer / Sche...	Missing	Missing



HIRING PROCESS (Cont.)



Sports Coordinators and Coaches that are designated *Hired – Good To Work!* will receive a credential. Sports Coordinators will receive a credential for the school year, while Coaches will receive a credential for each season.

***Only coaches who have been completely hired by Milwaukee Recreation (Paid or Volunteer), and have a visible credential, are allowed in the designated team areas.* Sports Coordinators are responsible for ensuring their coaches have a badge. Part- Time staff will continue to enforce this requirement.**

(Reach out to your Youth Sports Supervisor to obtain credentials).



PAY RATES & PAY SHEETS



Elementary Coaches

- \$15 per hour.
- 3 hours per week per team. (2 Hours for Practice + 1 Hour for Game)

Middle School Coaches

- \$17 per hour.
- 3 hours per week per team. (2 Hours for Practice + 1 Hour for Games/Meets) (***Cross Country ONLY – 2 Paid coaches**)
- 5 hours per week per team. (2 Hours for Practice + 3 Hour for Meets) (***Track & Field ONLY – 2 Paid coaches**)
- ***All sports that are eligible for two (2) paid coaches (MS Cross Country and Track & Field) must have a team size of twenty-five (25) or more participating athletes (boys and girls runners combined). Teams must also have 25 participants registered on Athletic.net, and 25 participants actively participate in each meet, to receive compensation for 2 coaches.**

Elementary/K8/Traditional Middle School Sports Coordinators

- \$19 per hour.
- Pay is based on the number of teams schools offer per season. (Teams **MUST** finish season)

Schedule E

- Milwaukee Recreation no longer assists with Schedule E. School Principals must work with the MPS Compensation Department to hire and pay Sports Coordinators and/or Coaches through the Schedule E budget.





COACHES MAY NOT HOST PRACTICES OR BEGIN COACHING UNTIL THEY ARE COMPLETELY HIRED BY MILWAUKEE RECREATION.

Sports Coordinators who allow coaches to work prior to completing the hiring process will be held accountable and may result in disciplinary action up to and including termination.

COACH PAYSHEETS (Winter)



- Upcoming pay dates (Coaches and Sports Coordinators).
- ***Winter Pay Sheet 2*** is due **Feb. 25, 2026**.
- ***Winter Pay Sheet 2*** wages are paid on **March 27, 2026**.
- Paysheets must be submitted **online** in the ***Pay Sheets*** section of the Youth Sports webpage: [Submit Paysheet Here!](#)



SC PAYSHEETS



- Winter sports season has one Sport Coordinators payroll cycle.
- Winter Pay Sheets are due **Feb. 25, 2026.**
- Winter wages are paid on **March 27, 2026.**
- Paysheets must be submitted **online** in the ***Pay Sheets*** section of the Youth Sports webpage
- **Late paysheet forms will result in late payments.**



PAY RATES & PAY SHEETS (*Cont.*)



- Spring sports season has one Coach and Sport Coordinators payroll cycle.
- Spring Pay Sheets are due **June 3, 2026**.
- Spring wages are paid on **July 3, 2026**.
- Paysheets will be sent out as a google doc, with a two week window to complete.
- **Late paysheet forms will result in late payments.**





Monday February 23rd at 7:00am – Friday March 6th at 11:45pm.

- Online Registrations **ONLY!**
- ***Recommend that schools only register 2 teams per league, to promote exposure and interactions between students from different schools.***
- Schedule request will only be accepted during the team online registration process. Schedule Request are **not guaranteed.**
- **LEAGUE LIMITS**
REGISTER EARLY! Leagues will fill-up prior to the deadline. When a league/site is full, it is **full.**
- **WAITLIST**
Waitlisted teams are not guaranteed participation in a league. **Schools without a cleared coach will be moved to the waitlist.**

If a league is **FULL...**

1. Register for the waitlist. If a spot becomes available, we will look to the waitlist to fill that spot.
2. In addition, register for your second choice.
3. Being on the waitlist does not guarantee a spot in a league.



LEAGUE REGISTRATION (Cont.)



ACCOUNT LOGIN

- Principals and Sports Coordinators are responsible for registering their teams online during the registration period.
- **Individuals are unable to register school teams using a personal account.**
- ***The Youth Sports Office can no longer reset school accounts. School must initiate this online themselves. Please do this prior to registration if username and password have been forgotten.***
- ***Accounts may be locked if incorrect username and/or password is attempted too many times.***
- **[Registration instructions How to](#)**

Login

WebTrac Login

Trouble Logging In? Please call 414-475-8180 before you attempt to create a new account.

Username *

Password *

Login

[Forgot Username?](#)
[Forgot Password?](#)

Don't have an account? [Sign Up Now](#)



Spring Deadlines

- Team Drop Deadline – April 6th at 5pm
- Team Entry Fee Deadline – April 10th
- Deadline for school without a Hired or cleared Coach – April 10th





Reminders

- The Youth Sports Office has full discretion in determining league site placement for all registered teams.
- Teams are not permitted to move leagues after a season has started or schedules have been created, unless the move was initiated by the Youth Sports Office.

- **AM Leagues** = Game times are between 9am – 1pm.
- **PM Leagues** = Game times are between 1pm – 5pm.
- **Weekday PM Leagues** = Games/Meets/Matches times are between 5pm – 9pm.

Registration Issues – Contact the Youth Sports Office at 414-475-8410.



LEAGUE GRADE LEVELS



Elementary Sports

- 1-3
- 4-5

Middle School Sports

- 5-8 (Track & Field, Cross Country, and Tennis Only)
- 6-8



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TEAM FORMATIONS METHODS



Below are four possible methods you can use to decide which players are on the team:

- Everyone Plays!!!
- First Come - First Serve
- Lottery System
- Tryouts & Cuts



The Sports Coordinator will determine which of these methods will be used to form teams.

ROSTERS MINIMUM & MAXIMUMS



- There is **NO** roster **MAXIMUM**
 - Keep in-mind we only distribute 15 awards/medals and playing time rules.
- There is **NO** roster **MINIMUM**. However, we suggest having at least the following number of athletes actively participating in practices and games on the roster:
 - Outdoor Soccer: 14 athletes
 - Slow Pitch Softball: 14 athletes
 - T-Ball: 12 athletes
 - Tennis: 4 athletes
 - Track & Field: 8 athletes (4 Boys) (4 Girls)



PLAYER ELIGIBILITY (*Elementary*)



- Must be on team roster form to play in any youth sports league.
- Schools may add up to three athletes from a non-attending school to their roster. Youth Sports Office must receive and approve a non-attending student form (***Prior to the given roster deadlines***) before the student(s) may participate in practice or a game.
- Schools may add a transfer student to their roster ***prior to the given transfer deadlines***. The Youth Sports Office must receive and approve a student transfer form request before the student may participate in practice or a game.
- K4 and K5 kids cannot participate in any sports leagues.
- 1st & 2nd Graders cannot play in 4-5th Grade leagues.
- Coaches must ensure that all student-athletes play the minimum playing time required in each sport.
- **ONE TEAM, PER SPORT, PER SEASON –**
Athletes are permitted to play multiple sports per season but cannot play on more than one team in the same sport during the same season
 - **EXCEPTION:** Athletes are only permitted to play on one basketball team per academic year.



PLAYER ELIGIBILITY *(Middle School)*



- Must be on team roster form to participate in any youth sports league.
- Schools may add up to three athletes from a non-attending school to their roster. Youth Sports Office must receive and approve a non-attending student form (***Prior to the given roster deadlines***) before the student(s) may participate in practice or a game.
- Schools may add a transfer student to their roster ***prior to the given transfer deadlines***. The Youth Sports Office must receive and approve a student transfer form request before the student may participate in practice or a game.
- **Sports Coordinators are responsible for ensuring students are academically eligible. (See YS Handbook / 5th Graders Excluded)**
- Coaches must ensure that all student-athletes are given the opportunity to participate in all scheduled meets.
- **ONE TEAM, PER SPORT, PER SEASON –**
Athletes are permitted to play multiple sports per season but cannot play on more than one team in the same sport during the same season
 - **EXCEPTION:** Athletes are only permitted to play on one basketball team per academic year.
- **WIAA and Youth Sports Office regulations prohibit Middle School students from participating in high school sporting competitions (Scrimmages, Tournaments, regular season competitions, or postseason competitions). Failing to adhere to this rule will result in forfeited games, and loss of participation eligibility for the student(s).**



ATHLETE PARTICIPATION FORMS



- Available in English, Spanish, Hmong, Karen, Arabic, Burmese, Rohingya, Somali, and Swahili.
- All forms must be retained by the school for at least 3 years.
- Forms must be collected from all participating students before the start of practices.
- All forms have been converted into one single fillable PDF form.
- Forms can be found on the Sports Coordinator Resources and Additional Resources page on the YS Website.
- Forms can be utilized for the entire school year, with each sport being checked off once the student has registered to participate.

Athlete Participation Forms



All students participating in MPS Youth Sports Leagues must have the following forms completed and on file with the school's Sports Coordinator prior to the start of team activities (practices, tryouts, fundraisers, and/or games).

Students that fail to submit completed Athlete Participation Forms are **NOT** allowed to participate in MPS Youth Sports activities. All forms must be verified (player's birthdate and grade) by the sports coordinator. All forms must be retained for at least 3 years.

Participation Forms include:

- Physical Activity Clearance
- Activity Permit Card
- Athlete Acknowledgement Form
- Player & Parent/Guardian Code of Conduct
- Parent & Athlete Concussion & Sudden Cardiac Arrest Information & Agreement
- Middle School Sports Academic Eligibility Worksheet Form (Middle School only)



LEAGUE START DATES



April 2 (practices)

- Coed Tennis (Grades 5-8)(WEEKDAYS)

May 13 (Matches)

- Coed Tennis (Grades 5-8)(WEEKDAYS)

April 24

- Outdoor Coed Track & Field (Grades 5-8)(FIELD EVENTS ONLY MEET)

April 25

- Coed Outdoor Soccer (Grades 1-3, 4-5)
- Boys Outdoor Soccer (6th-8th)
- Girls Outdoor Soccer (6th-8th)
- Coed T-Ball (Grades 1-3)
- Coed Slow Pitch Softball (Grades 4-5, 6-8)
- Outdoor Coed Track & Field (Grades 5-8) (RUNNING EVENTS ONLY MEET)



****League Locations and Dates found on the YS Website****

- <https://milwaukeeerecreation.net/rec/Programs/Sports/Youth-Sports.htm>



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SPRING SPORTS SITES



****Sites are subject to change at anytime****

Pee Wee Coed T-ball (1st- 3rd)

- Lowell Playfield (AM): Saturdays, April 25 - June 6
- Wick Playfield (PM): Saturdays, April 25 - June 6

Elementary Coed Slow Pitch Softball (4th- 5th)

- Lowell Playfield (PM): Saturdays, April 25 - June 6

Middle School Coed Slow Pitch Softball (6th- 8th)

- Warnimont Playfield: Saturdays, April 25 - June 6
- Wick Playfield: Saturdays, April 25 - June 6



SPRING SPORTS SITES



****Sites are subject to change at anytime****

Pee Wee Coed Soccer (1st – 3rd) 8v8 - *Saturdays*

- Emigh Playfield (AM/PM)
- Sijan Playfield (AM/PM)
- Pulaski Stadium (AM/PM)

Elementary Coed Soccer (4th – 5th) 8v8 - *Saturdays*

- Emigh Playfield (AM/PM)
- Sijan Playfield (AM/PM)
- Pulaski Stadium (AM/PM)



****ALL LEAGUES DATES: APRIL 25 - JUNE 6****

REQUIRED:

- Athletic Shoes or Cleats
- Shin-Guards



SPRING SPORTS SITES



****Sites are subject to change at anytime. ****

Boys Middle School Soccer (6th – 8th) - *Saturdays*

Saturdays, April 25 – June 6

- Jimmy Banks Stadium (AM/PM) – (11v11)
- South Stadium (AM/PM) – (11v11)

Girls Middle School Soccer (6th – 8th) 7v7 – *Saturdays*

Saturdays, April 25 – June 6

- Lincoln (AM/ PM) – (7 v 7)
- Wick (AM/ PM) – (7 v 7)



SPRING SPORTS SITES



****Sites are subject to change at anytime. ****

Middle School Coed Tennis (5th – 8th)

- Teams will receive 4 weeks of guided practice with instructors provided by the MKE REC Youth Sports Office. ***(April 2nd – May 30th)***
- Practices will take place twice a week at courts near your school, or school gym. ***(Mon. & Wed. or Tue. & Thur.)***
- **Spots are limited (4-8 Teams Max. / Number will be based on the number of returning schools registered.)**



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SPRING SPORTS SITES



****Sites are subject to change at anytime. ****

Middle School Coed Track & Field (5th – 8th)

- City-Wide
- 5 Outdoor Meets Total
 - All schools will participate in all outdoor meets at Vincent HS.
 - 2 Friday Meets (April 24th & May 29th Field Events ONLY)
 - 5 Saturday Meets (April 25th & May 30th Running Events ONLY)
- Registration spots are limited.
- ***Timed Races (Trackside)***
- ***Teams will use Athletic.net to submit their meet entries.***



Once you have register your Track & Field team through the MKE REC website, please contact Randy Hall at Randy@mkerec.net for assistance in setting up your teams **Athletic.net** account if you do not have one.



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SPRING SPORTS SITES



****Sites are subject to change at anytime. ****

Middle School Coed Track & Field (5th – 8th) Cont.

- Friday Meet start time – 5:30pm (Teams arrive between 4:30pm and 5:20pm)
- Saturday Meet start time – 9:00am (Teams arrive at 8:00am)
- Schools are required to have a volunteer or coach assist with event stations.
- ***Running Events*** – 100m, 100m Hurdles, 1600m, 4x100m, 400m, 200m, 800m, 4x200.
- ***Field Events*** – Shot Put, High Jump, Long Jump, Triple Jump.
- Boys and Girls events are separate, with the exception of the 1600m and 800m.



LEAGUE RULES & TIE BREAKER PROCEDURES



Milwaukee Recreation Youth Sports league rules have been developed to enhance playing experience, ensure a safe environment for participants, and fun. Goals of the school-based sports leagues are for participants to develop basic skills and learn the rules of a sport.

Sport specific league rules AND tie breaker procedures are available online under the League Information section of the Youth Sports Website.

League rules are subject to change at any time by the Youth Sports Office. Any league rule changes will be emailed to head coaches and school sports coordinators by a Youth Sports Supervisor.



SPORTS SPECIFIC EQUIPMENT LIST



Outdoor Soccer

- 1-3 Soccer Ball – Size 4
- 4-5 Soccer Ball – Size 4
- 6-8 Soccer Ball – Size 5

Slow Pitch Softball

- 4-5 Softball – *De Beer Official Clincher Softballs (12 Inch)*
- 6-8 Softball – *De Beer Official Clincher Softballs (12 Inch)*
- Game balls, masks, and bats provided by MKE REC.

T-Ball

- 1-3 T-Ball – *BSN Inc. 9" Unbelieva-Ball*
- Game balls, helmets, masks, and bats provided by YS Office.

Tennis

- Match equipment will be provided by YS Office.

Track & Field

- All meet equipment provided by the YS Office.



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ROSTERS



- The **Team Roster and Submission** form can be found on the Youth Sports website under Sports Coordinator Resources and the Coaches Corner.
- Rosters must be typed and submitted online by:
 - **Friday March 26 at 11:45 PM (Leagues that begin on 4/2)**
 - **Friday April 17 at 11:45 PM (Leagues that begin on 04/25).**
- To participate, all students must be listed on the **team roster**.
- **Coaches and Assistant Coaches** must be **listed on the official team roster to be in the bench area, and receive a coaches credential**. **Three** is maximum number of coaches allowed on the team roster.
- **Do not alter form** (or use an old roster form).
- Rosters must be **typed** and **submitted online**.

MILWAUKEE RECREATION YOUTH SPORTS TEAM ROSTER

Team Name*	League Game Site*	Today's Date*
Season/Year*	Sport*	Grade Level*
Head Coach Name*	Head Coach Email Address*	Head Coach Phone Number*
Assistant Coach #1	Assistant Coach #1 Email Address	Assistant Coach #1 Phone Number
Assistant Coach #2	Assistant Coach #2 Email Address	Assistant Coach #2 Phone Number

Only coaches listed on this form with contact information can sit on the team bench during games
Team rosters are due one (1) week prior to the start of each season. Completed roster must be uploaded to tinyurl.com/mpsteamroster.

	School	Student ID #	Full Name (No Nickname)	Grade	Date of Birth	Age	Phone	Shirt Size
SAMPLE	Marybell Academy	159357	Ja'ne Smith-Williams	3	5/5/2011	9	(414) 333 - 2222	Y- SMALL
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

For Youth Sports Office Use Only Verified by: _____
revised 8/18/12 Today's Date: _____

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Team Roster Forms

Team Roster Forms must be submitted **ONLINE** at least one week prior to the start of season play:

- [Team Formation Recommendations](#)
- [Team Roster Form Reminders](#)
- [Roster Form](#)
- [Student Transfer Form](#)
- [Non-Attending Student Form](#)

Upload Roster Forms HERE

ROSTERS (Cont.)



- Updated rosters will be accepted until:
 - **Wednesday April 29 at 5:00 PM (Leagues that begin on 04/25)**
- Any changes to a roster requires an **updated roster** being submitted **ONLINE**.
- **Teams may only submit ONE (1) updated roster form prior to the deadlines mentioned above. Any additional updated rosters will not be accepted.**

MILWAUKEE RECREATION YOUTH SPORTS TEAM ROSTER

Team Name* _____ League Game Site* _____ Today's Date* _____
Season/Year* _____ Sport* _____ Grade Level* _____
Head Coach Name* _____ Head Coach Email Address* _____ Head Coach Phone Number* _____
Assistant Coach #1 _____ Assistant Coach #1 Email Address _____ Assistant Coach #1 Phone Number _____
Assistant Coach #2 _____ Assistant Coach #2 Email Address _____ Assistant Coach #2 Phone Number _____

Only coaches listed on this form with contact information can sit on the team bench during games
Team rosters are due one (1) week prior to the start of each season. Completed roster must be uploaded to tinyurl.com/mpsteamroster.

	School	Student ID #	Full Name (No Nickname)	Grade	Date of Birth	Age	Phone	Shirt Size <small>(Use youth sizes)</small>
SAMPLE	Marybell Academy	159357	Ja'ne Smith-Williams	3	5/5/2011	9	(414) 333 - 2222	Y- SMALL
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

For Youth Sports Office Use Only Verified by: _____
Revised 8/18/12 Today's Date: _____

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Team Roster Forms

Team Roster Forms must be submitted **ONLINE** at least one week prior to the start of season play:

- [Team Formation Recommendations](#)
- [Team Roster Form Reminders](#)
- [Roster Form](#)
- [Student Transfer Form](#)
- [Non-Attending Student Form](#)

Upload Roster Forms HERE



LEAGUE SCHEDULES



- All **Schedule Requests** must be submitted during team registration. Emails sent after will not be considered.
- Schedules will be posted online by:
 - **Tuesday May 5 by 5:00 PM (Leagues that begin on 5/13).**
 - **Monday April 20 by 5:00 PM (Leagues that begin on 04/25).**
- Click here for online [Spring Schedules](#)
- **League Schedule links** will be emailed to principals and sports coordinators so they can share with parents & players. Any changes will be reflected on the online schedule. (**Please DO NOT create and distribute PDF's or Word schedules, as the online schedule constantly changes.**)
- *If a team does not have a hired coach, they will not be added to the league or schedule.*

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CART (0 ITEMS) SIGN IN / REGISTER

Schedule

Team Number	Team Name	Team Colors	Wins	Losses	Ties	Win Percent	Standing	Sportsmanship Score
2	Rufus King MS		6	1	0	0.857	1	0.00
1	MSL	White and blue	6	1	0	0.857	2	0.00
4	Carmen NW	Burgundy & White	5	2	0	0.714	3	0.00
3	Milwaukee Scholars	Blue/Green/Orange	3	4	0	0.429	4	0.00
9	Keefe Ave		2	4	0	0.333	5	0.00
7	Sign Language GBB	Blue/Yellow	1	5	0	0.167	6	0.00
6	Lancaster Dropped	black, blue and gold	0	0	0	0.000	7	0.00
8	River Trail (Dropped)		0	0	0	0.000	8	0.00
5	River Trail (Dropped)		0	6	0	0.000	9	0.00

Date	Time	Location	Away Team	Away Score	Home Team	Home Score
09/22/2018	11:00 am	MSL - Gymnasium@Milw School of Language	Sign Language GBB	9	Rufus King MS	57
09/22/2018	12:00 pm	MSL - Gymnasium@Milw School of Language	River Trail (Dropped)	F	Rufus King MS	-
09/29/2018	11:00 am	MSL - Gymnasium@Milw School of Language	MSL	38	Sign Language GBB	10
09/29/2018	12:00 pm	MSL - Gymnasium@Milw School of Language	MSL	-	River Trail (Dropped)	F
10/06/2018	9:00 am	MSL - Gymnasium@Milw School of Language	River Trail (Dropped)	8	Milwaukee Scholars	32
10/06/2018	10:00 am	MSL - Gymnasium@Milw School of Language	Sign Language GBB	F	Carmen NW	-
10/06/2018	11:00 am	MSL - Gymnasium@Milw School of Language	Keefe Ave	4	Rufus King MS	61
10/13/2018	9:00 am	MSL - Gymnasium@Milw School of Language	Milwaukee Scholars	9	Carmen NW	18
10/13/2018	11:00 am	MSL - Gymnasium@Milw School of Language	Rufus King MS	F	MSL	-
10/20/2018	10:00 am	MSL - Gymnasium@Milw School of Language	River Trail (Dropped)	F	Sign Language GBB	-
10/20/2018	11:00 am	MSL - Gymnasium@Milw School of Language	Carmen NW	24	Keefe Ave	3
10/20/2018	12:00 pm	MSL - Gymnasium@Milw School of Language	MSL	-	Milwaukee Scholars	F
10/27/2018	9:00 am	MSL - Gymnasium@Milw School of Language	River Trail (Dropped)	F	Carmen NW	-
10/27/2018	10:00 am	MSL - Gymnasium@Milw School of Language	Sign Language GBB	F	Keefe Ave	-



FORFEITS



- Please review the ***Youth Sports Forfeit Policy*** found on the Youth Sports website: [CLICK HERE!](#)
- ***The Youth Sports Office will automatically remove a team from their league after two (2) forfeits, in which the Youth Sports Office was not notified prior.***



TROPHY SPORTS & MEDALS (*Winter Season*)



- **Participation Medals** will be distributed to ***Elementary Sports Teams***
Each team will be given **15 medals**.
- **Trophy Sports –**
 - ***Elementary*** – Slow Pitch Softball (Grades 4-5).
 - ***Middle School*** – All sports



LEAGUE CHAMPIONS (Trophy Sports)



- **League Champions will be determined by:**
 - **Season Record** – Best overall season record in league play will determine the league champion.
 - **Conference Champion Meet** – MS Cross Country and Track & Field.

The league champion selection format is based on the number of weeks in the season, along with the number of teams that are participating in the league.





Weather Hotline

- For inclement weather updates, call the **Weather Hotline** at:
414-475-8068
- The weather hotline is **updated** throughout the day as weather changes.
- Hotline is updated by **8:00 AM** on **Saturdays** and **1:00 PM** on **weekdays** **ONLY** when inclement weather is expected
- The hotline is available in **English** and **Spanish**.
- Weather Hotline Phone Number should be provided to **Sports Coordinators, Coaches, Parents** and **Players**.
*(Do **NOT** call the youth sports office)*



For the 2026-2027 School year the deadline for Sports Coordinator Designation forms from School Leaders is May, 18th, 2026.

(If you plan to return, please work with your school leader to submit your designation form for next season).



HOUSE KEEPING



SPORTS COORDINATOR MEETINGS (2026-27) – There will be three (3) Sports Coordinator Meetings during the academic year. The meeting dates are listed below. The Youth Sports Office will send reminders of meeting dates and times once a Sports Coordinator registration is received. Subjects covered will be important dates, program changes/updates, league rule reminders, facility changes, and special event announcements. **All dates are subject to change.**

TENATIVE MEETING DATES: SPORTS COORDINATOR			
Date:	Time:	Location:	Meeting Dates:
08/19/2026	5:30pm - 7:00pm	MPS Central Office (Auditorium)	Fall Sports Coordinator Meeting
9/30/2026	5:30pm - 7:00pm	MPS Central Office (Auditorium)	Winter Sports Coordinator Meeting
02/17/2027	5:30pm - 7:00pm	MPS Central Office (Auditorium)	Spring Sports Coordinator Meeting



HOUSE KEEPING (Cont.)



COACHES MEETINGS (2026-27) – There will be two (2) Coaches Meetings each season (3 in the Fall including a separate XC meeting). The meeting dates are listed below. The Youth Sports Office will send reminders of meeting dates and times once team registrations have been received. Subjects covered will be hiring procedures, coach expectations, league rule reminders, league changes/updates, facility changes/skip dates, and special event announcements. **All Dates and Times Below are tentative and subject to change.**

TENATIVE MEETING DATES: COACHES			
Date:	Time:	Location:	Meeting Dates:
09/08/2026	5:30pm	South Division HS	Fall Coaches Meetings
09/09/2026	5:30pm	North Division HS	
11/03/2026	5:30pm	South Division HS	Winter Coaches Meetings
11/04/2026	5:30pm	North Division HS	
04/06/2027	5:30pm	South Division HS	Spring Coaches Meetings
04/07/2027	5:30pm	North Division HS	



HOUSE KEEPING (Cont.)



REGISTRATION DATES (2026-27) – Below are the registration dates for next school year.

Schools with outstanding balances will not be able to register for the leagues until they pay off the balance.

REGISTRATION DATES: 2025-26			
Season:	Open:	Deadline:	Fee Date / Drop Date
Fall	XC ONLY: May 4 th , 2026 (10:00am) Other Sports: August 27 th , 2026 (7:00am) Special Events: October 9 th , 2026 (7:00am)	XC ONLY: September 2 nd , 2026 (11:45pm) Other Sports: September 2 nd , 2026 (11:45pm) Special Events: October 20 th , 2026 (11:45pm)	Fee Deadline (XS): Sept. 11th Fee Deadline (OS): Sept. 14th Drop Deadline (XC): Sept. 7th Drop Deadline (OS): Sept. Sept. 10th
Winter	All Sports: October 9 th , 2026 (7:00am) Special Events: February 8 th , 2027 (7:00am)	All Sports: October 20 th , 2026 (11:45pm) Special Events: February 12 th , 2027 (11:45pm)	Fee Deadline: Nov. 20th Drop Deadline: Nov. 16th
Spring	All Sports: February 22 nd , 2027 (7:00am)	All Sports: March 5 th , 2027 (11:45pm)	Fee Deadline: April 9th Drop Deadline: April 16th



Concussion and Head Injury Information

[Wis. Stat. § 118.293 Concussion and Head Injury](#)

What is a Concussion? A concussion is a type of head (brain) injury that changes the way the brain normally works. A concussion is caused by a bump, blow, or jolt to the head. Concussions can also occur from a blow to the body that causes the head and brain to move rapidly back and forth. Even what seems to be a mild bump to the head can be serious. Concussions can have a more serious effect on a young, developing brain and need to be addressed correctly. Consequences of severe brain injury (including concussion) include problems with thinking, memory, learning, coordination, balance, speech, hearing, vision, and emotional changes.

What are the signs and symptoms of a concussion? You cannot see a concussion. Signs and symptoms of concussion can show up right after an injury or may not appear or be noticed until hours or days after the injury. It is important to watch for changes in how you as an athlete or your child or teen is acting or feeling, if symptoms are getting worse, or if you/they just "don't feel right." Most concussions occur without loss of consciousness.

If the child or teen reports one or more of the symptoms of concussion listed below, or if you notice the signs or symptoms yourself, seek medical attention right away. Children and teens are among those at greatest risk for concussion.

These are some **SIGNS** of concussion (what others can see in an injured athlete):

- o Dazed or stunned appearance
- o Unsure of score, game, opponent
- o Clumsy
- o Answers more slowly than usual
- o Shows behavior or personality changes
- o Loss of consciousness (even briefly)
- o Repeats questions
- o Forgets class schedule or assignments

Children and teens with a suspected concussion should **NEVER** return to sports or recreation activities on the same day the injury occurred.

They should delay returning to their activities until a healthcare provider experienced in evaluating for concussion says it is OK to return to play. This means, until permitted, not returning to:

- o Physical Education (PE) class
- o Sports practices or games
- o Physical activity at recess

These are some of the more common **SYMPTOMS** of concussion (what an injured athlete feels):

- o Headache
- o Nausea or vomiting
- o Dizzy or unsteady
- o Sensitive to light or noise or blurry vision
- o Difficulty thinking clearly, concentrating, or remembering
- o Irritable, sad, or feeling more emotional than usual
- o Sleeps more or less than usual

If you or your child or teen has signs or symptoms of a concussion

Seek medical attention right away. A healthcare provider experienced in evaluating for concussion can determine how serious the concussion is and when it is safe to return to normal activities, including physical activity and school (concentration and learning activities).

After a concussion, the brain needs time to heal. Activities may need to be limited while recovering. This includes exercise and activities that involve a lot of concentration.

Sudden Cardiac Arrest Information

[Wis. Stat. § 118.2935 Sudden cardiac arrest- youth athletic activities](#)

Sudden cardiac arrest (SCA), while rare, is the leading cause of death in young athletes while training or participating in sport competition. Even athletes who appear healthy and have a normal preparticipation screening may have underlying heart abnormalities that can be life-threatening. A family history of SCA at younger than age 50 or cardiomyopathy (heart muscle problem) places an athlete at greater risk. **Athletes should inform the healthcare provider performing their physical examination about their family's heart history.**

What is Sudden Cardiac Arrest? Cardiac arrest is a condition in which the heart suddenly and unexpectedly stops beating. If this happens, blood stops flowing to the brain, lungs, and other vital organs.

Cardiac arrest usually causes death if it is not treated with cardiopulmonary resuscitation (CPR) and an automated external defibrillator (AED) within minutes.

Cardiac arrest is not the same as a heart attack. A heart attack occurs if blood flow to part of the heart muscle is blocked. During a heart attack, the heart usually does not suddenly stop beating. In cardiac arrest the heart stops beating.

What warning signs during exercise should athletes/coaches/parents watch out for?

- o Fainting/blackouts (especially during exercise)
- o Dizziness
- o Unusual fatigue/weakness
- o Chest pain/tightness with exertion
- o Shortness of breath
- o Nausea/vomiting
- o Palpitations (heart is beating unusually fast or skipping beats)

Stop activity/exercise immediately if you have any of the warning signs of Sudden Cardiac Arrest.

What are ways to screen for Sudden Cardiac Arrest (SCA)?

[WIAA Pre-Participation Physical Evaluation](#) - the Medical History form includes important heart related questions and is required every other year. Additional screening using an electrocardiogram and/or an echocardiogram may be done if there are concerns in the history or physical examination but is not required (by WIAA). Parents/guardians/athletes should discuss the need for specific cardiac testing with the medical provider performing the review of family history and physical evaluation or after experiencing warning signs of sudden cardiac arrest while exercising. The cost of the pre-participation physical and any follow up examinations or recommended testing including an electrocardiogram is the responsibility of the athlete and their parents/guardians. **Not all cases or causes of SCA in young athletes are detected in the history, examination, or with testing.**

What is an electrocardiogram, its risks, and benefits? An electrocardiogram (ECG) is one of the simplest and fastest tests used to evaluate the heart. Electrodes (small, plastic patches that stick to the skin) are placed at specific spots on the chest, arms, and legs. The electrodes are connected to an ECG machine by wires. The electrical activity of the heart is then measured, interpreted, and printed out. No electricity is sent into the body. Risks associated with having an ECG are minimal and rare. The benefits include that it

is an easy procedure to do, can be performed in many health care offices and it may detect heart conditions in children with no symptoms. **ECGs are good at detecting certain heart conditions that may increase risk for SCA but may not detect all such conditions.** If not performed correctly the information is not valid and may lead to more (unnecessary) testing and further examinations. ECGs should be interpreted by experts in reading ECGs in children (i.e., pediatric cardiologists). For more information, [view the Johns Hopkins Medicine - Electrocardiogram website.](#)

How may a student athlete and parent/guardian request the administration of an electrocardiogram and a comprehensive physical examination? Athletes participating in WIAA sports are required to have a physical examination and review of family history every other year. Other youth sports have similar requirements. Although the cost of these medical examinations is the responsibility of the athlete's family many school districts can assist students to find low cost or no cost ways to obtain these examinations. Athletes should contact their school athletic director if they need assistance in getting an examination. If an athlete has risk factors, family history of heart disease, or has had warning signs associated with sudden cardiac arrest while exercising, they should tell the medical provider performing the history and physical examination and discuss the possible need for an electrocardiogram.

QUESTIONS

Questions





A department of **MPS**

THANK YOU
for attending this
meeting!

Have a great Spring and
Summer!