

2025-26

Youth Sports Opportunities

For School-Based Teams



Christian Danson

Randy Hall

Gianna Holschbach

Youth Sports Supervisors

Alexander Brown

Youth Sports Manager

Sports Coordinator

Fall Meeting

August 20th, 2025



SPORTSYOU – MILWAUKEE RECREATION YOUTH SPORTS



sportsYou 4+

Team and Group communication

sportsYou
Designed for iPhone

#16 in Sports

★★★★★ 4.8 • 16.1K Ratings

Free

Screenshots iPhone Apple Watch

sportsYou

The Ultimate Team Communication Platform



Stay connected

Post updates, send real-time messages and schedule events.



Stay on track

Manage your practices, games and events with ease.



Stay organized

Save photos and videos to your personal or team media tab for quick viewing.



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MPS RBTS (*Mini-Grant Recipients*)

2025 Mini-Grant Recipients:

School/Office Name	Number of Participants
Fernwood Montessori	106
Golda Meir	76
MacDowell Montessori	64
Whittier	48
Office of Finance	47
Highland Community School	46
Milwaukee German Immersion	41
Riverside University High School	41
Zablocki	41
Fratney	39
LaFollette	37
Rogers Street	33
Carver Academy	31
Doerfler	30
School Social Workers	29
Milwaukee Academy of Science	26
Milwaukee Parkside	26



QUESTIONS

Please hold your questions until the end of the meeting!



MEETING AGENDA

- **MKE REC Contacts**
- **House Keeping**
- **Important Reminders**
- **Hiring Process**
- **Pay Rates & Pay Sheets**
- **Youth Sports Website**
- **League Registration**
- **League Administration**
- **Special Events**
- **Questions???**



YOUTH SPORTS STAFF

- **Alexander Brown- Youth Sports Manager** (*Flag Football, Coed Basketball*)
 - Alex@mkerec.net
- **Gianna Holschbach–Youth Sports Supervisor** (*Cheer, Soccer*)
 - Gianna@mkerec.net
- **Christian Danson–Youth Sports Supervisor** (*Cross Country, Tennis, Volleyball*)
 - Christian@mkerec.net
- **Randy Hall –Youth Sports Supervisor** (*Girls/ Coed Basketball, T-ball, Softball*)
 - Randy@mkerec.net
- **Vacant – Youth Sports Supervisor**



YOUTH SPORTS STAFF

- **Michelle Speck –Interim Youth Sports Clerical**
 - Youthsports@mkerec.net
- **Emmitt McGee –Youth Sports Resource**
- **Rick Knack- Youth Sports Resource**
- **Marilyn McNeil –Youth Sports Resource**



HOUSE KEEPING

SPORTS COORDINATOR MEETINGS – There will be three (3) Sports Coordinator Meetings during the academic year. The meeting dates are listed below. The Youth Sports Office will send reminders of meeting dates and times once a Sports Coordinator designation form is received. Subjects covered will be important dates, program changes/updates, league rule reminders, facility changes, and special event announcements.

SEASON: SPORTS COORDINATOR			
Date:	Time:	Location:	Meeting Dates:
08/20/25	5:30pm - 6:30pm	MPS Central Office (Auditorium)	Fall Sports Coordinator Meeting
10/01/25	5:30pm - 6:30pm	MPS Central Office (Auditorium)	Winter Sports Coordinator Meeting
02/18/25	5:30pm - 6:30pm	MPS Central Office (Auditorium)	Spring Sports Coordinator Meeting



HOUSE KEEPING (Cont.)

COACHES MEETINGS – There will be three (3) Coaches Meetings, including a separate XC meeting, in Fall and two (2) in Winter and Spring. The meeting dates are listed below. The Youth Sports Office will send reminders of meeting dates and times once team registrations have been received. Subjects covered will be hiring procedures, coach expectations, league rule reminders, league changes/updates, facility changes/skip dates, and special event announcements.

MEETING DATES: COACHES			
Date:	Time:	Location:	Meeting Dates:
08/06/2025 (XC ONLY)	6:15pm	MPS Central Office Rm. 210/211	Fall Coaches Meetings
09/10/2025	5:30pm	South Division HS	
09/13/2025	10:00am	North Division HS	
11/05/2025	5:30pm	South Division HS	Winter Coaches Meetings
11/08/2025	10:00am	Madison HS	
04/08/2025	5:30pm	South Division HS	Spring Coaches Meetings
04/11/2025	10:00am	North Division HS	



HOUSE KEEPING (Cont.)

Fall Coaches Meetings

- *ALL Sports - Whole Group & Breakout*
- *Wednesday September 10th, 2025 (5:30pm / South Division HS)*
- *Saturday September 13th, 2025 (10:00am / North Division HS)*
- *Schools that do not have a coach attend one of the two scheduled meetings, will have their team dropped from the league that they are registered for.*
- *FREE childcare will be provided at each meeting.*



HOUSE KEEPING (Cont.)

Complete the *Sports Coordinator Designation & Acknowledgement forms*, and submit signed copies to the email address listed below –

Youthsports@mkerec.net

SPORTS COORDINATOR DESIGNATION



Principals are paramount to the academic achievement and success of extracurricular activities within their school. The Youth Sports Office would like to continue to build a strong relationship with you to build on last year's successes. This can be accomplished through clear communication with Principals and Sports Coordinators.

As Principal of _____, I am designating _____ to serve as our Sports Coordinator for the 2023-24 Academic Year. I have shared with the Sports Coordinator the job description and the current Youth Sports Opportunities Handbook. In addition, I have instructed them to reach out to the Youth Sports Office at youthsports@mkerec.net to complete the proper New Hire application, Volunteer Application, or Rehire paperwork as soon as possible.

I understand that:

- A copy of the Youth Sports Opportunities Handbook is available online at www.mkerec.net for review.
- Milwaukee Recreation does provide funding for one sports league coach per team (Elementary and Middle School) and one Sports Coordinator per school.
- Team entry fee payments must be submitted prior to the start of the season. Failure to pay team entry fees by the deadline will result in my team(s) being dropped from the league(s). Deadlines are listed online and in the Youth Sports Opportunities Handbook.
- A forfeit fee of \$25.00 for each occurrence will be charged to the school each time our team(s) forfeit a game.
- Coaches are not permitted to handle sports team money. This includes player participation fees, fundraiser monies, and/or uniform monies.

I will work with our Sports Coordinator to ensure that:

- We recruit coaches that are positive role models and teach positive behaviors such as teamwork, sportsmanship and self-respect to our student athletes.
- Coaches have successfully completed a criminal background check and all required paperwork prior to the first practice/team activity.
- We register our teams for league play and special events online at www.mkerec.net by using our school account that was created by Milwaukee Recreation. *Personal account registrations are not accepted.*
- All Youth Sports invoices are paid in full by the deadlines listed online and in the Youth Sports Handbook.
- Athlete Participation Forms are collected from parents prior to the start of team activities.
- All participants are academically eligible to participate in extracurricular sports.
- Coaches complete all required online and/or in-person trainings prior to the start of the season.
- Sports Coordinators attend all Sports Coordinator Meetings.
- School sports team uniforms are inventoried and cleaned prior to each game.
- School sports team uniforms are only used for Milwaukee Recreation sponsored youth sports leagues and special event tournaments.

To be signed and returned to the Youth Sports Office at, MPS Central Services, Room 163 or youthsports@mkerec.net by September 6, 2023.

School Name	Grade Level (i.e. KS, KS, MS, HS)	Today's Date
<hr/>		

Principal Signature and Email Address



SPORTS COORDINATOR ACKNOWLEDGMENT



I acknowledge that I have reviewed all Youth Sports policies and procedures listed in the Youth Sports Opportunities Handbook (hereinafter referred to as "handbook"), which can also be found on the Milwaukee Recreation Youth Sports website, and I am responsible for the provisions contained herein.

I understand that the Milwaukee Public Schools Department of Recreation and Community Services may modify or eliminate the terms described in the handbook and on the website, at any time, with or without prior notice.

The handbook and website, their appendices, and any subsequent updates are available online at www.mkerec.net. I understand that it is my responsibility to stay informed of Youth Sports Office policy and procedure updates by visiting the Youth Sports Additional Resources tab at www.mkerec.net as needed.

Furthermore, I acknowledge that it is my responsibility to ensure that:

- ☐ I attend all scheduled Sports Coordinator Meetings.
- ☐ I promote and develop school teams each season.
- ☐ Coaches attend all coaches meetings listed on the website and in the handbook.
- ☐ All coaches have successfully completed a criminal background and all required paperwork at least three (3) weeks prior to the first team activity/practice.
- ☐ Pay sheets are submitted to the Youth Sports Office in accordance with the Youth Sports Pay Sheet Schedule listed on the website and in the handbook.
- ☐ I review the *Youth Sports: District Fundraising Policy and Information Guide*, and ensure all money collected from students is deposited with the schools secretary/bookkeeper each day. Sports coaches are strictly prohibited from handling student money.
- ☐ Each participant completes all Athlete Participation forms prior to the first team activity/practice. Students that fail to complete and submit all Athlete Participation forms are not allowed to participate in the Youth Sports Program.
- ☐ School sports teams are registered online at www.mkerec.net by the deadlines listed on the website and in the handbook. I understand that leagues will fill up very quickly and are first come, first serve.
- ☐ Team entry fee payments are submitted to the Youth Sports Office by deadlines posted on the website and in the handbook.
- ☐ Notify the Youth Sports Office at least thirty-six (36) hours in advance of all forfeited contests. Teams that forfeit will be charged a \$25.00 forfeit fee for each occurrence.

To be signed and returned to the Youth Sports Office at, MPS Central Services, Room 163 or youthsports@mkerec.net by September 6, 2023.

Sports Coordinator Name (Printed)	School Name	Today's Date
<hr/>	<hr/>	<hr/>
Sports Coordinator Signature	Email Address	Cell Number
<hr/>	<hr/>	<hr/>



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HOUSE KEEPING (Cont.)

- Youth Sports team is located at Central Services Room 163.
- Please email ***ALL REQUESTED*** paperwork to: Youthsports@mkerec.net
- Please upload ***ALL*** Youth Sports forms to the designated submission link found on the [Youth Sports Website](#).



HOUSE KEEPING (Cont.)

Youth Sports Forms & Procedures

- Cooperative (Co-op) Team Form
- Youth Sports: District Fundraising Policy and Information Guide
- Permission to Sell Concessions Application

MONEY HANDLING



- Under no circumstances should a coach be handling sports team money which includes player participation fees, fundraiser monies, and/or uniform money.
- All sports team money should be turned in to the school bookkeeper or secretary by the Sports Coordinator.
- All fundraiser's MUST be approved by the School Principal.
- Coaches are not allowed to order uniforms or equipment for school sports teams. This must be handled by the Sports Coordinator or Principal.



NON-MPS SPORTING EVENTS



- Schools are not allowed to participate in Non-MPS sporting events without the permission of the MPS High School Athletics and Youth Sports Office.
- Coaches or Sports Coordinators will be held liable in the event an accident occurs at a Non-MPS event, and permission is not granted.
- Schools may not wear any garments with the school's name or likeness (Uniforms or T-shirts) in Non-MPS sporting events.
- The school Principal does not have the authority to authorize a team's participation in Non-MPS sporting events.




HOUSE KEEPING (Cont.)

School Sports Uniforms

- Inventory (Before & After Season)
- Proper Storage
- Proper Washing (Instructions Online)
- Replacement (BSN)
- Collection (Weekly & Following Season)





**VICTORY**
UNIFORMS


Wash & Care Instructions
FOR YOUR SUBLIMATED APPAREL


Step By Step


1. Turn garment inside out.
2. Machine wash cold - dark colors separately
3. **Do Not Use Bleach** - including any color safe bleach.
4. **Very Important** - do not wash with any garments containing Velcro or abrasive fabrics
5. Remove from washer immediately upon completion of the wash cycle.
6. Hang dry on plastic hanger.
7. Iron on warm or delicate setting only.
8. **Do Not Dry Clean.**
9. Do not use fabric softener - softeners break down fibers and inhibit moisture wicking and anti-microbial properties of fabric.



Machine Wash Cold



Turn Garment Inside Out



DO NOT BLEACH



No Fabric Softener


Do Not Dry Clean


Iron Low (delicate)


Hang to Dry (plastic hangers)


Do Not Leave In Washer


Do Not Wash With Velcro

Care Instructions

1. **DO NOT** leave **WET** garments sitting in a pile on its own or with other clothes. Dye migration can occur. Hang to dry without touching other garments.
2. **EXTREMELY IMPORTANT** - Avoid **ANY CONTACT** with Velcro, skates, tools, or other abrasive or sharp objects. Garments should be stored in a separate bag if stored with equipment.
3. **DO NOT** use iron on patches or decoration - dye migration and/or color change can occur.

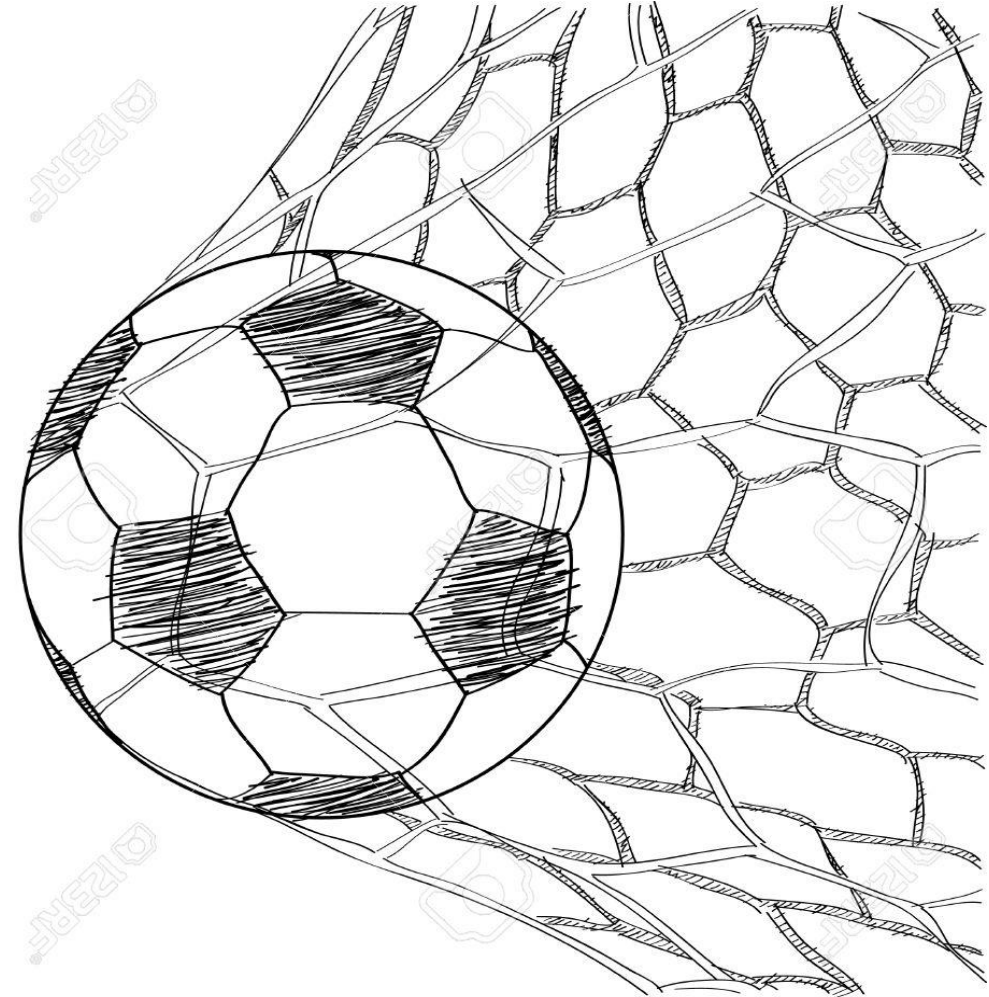
Important Notice

Sublimated garments have graphic designs and performance qualities that are highly desirable. Unfortunately an inherent property of all polyester garments and sublimated garments in particular is the potential for small picks and pulls. Due to the sublimated dye process these picks may be more visible than on regular dyed garments. This issue is not a material defect but rather a latent issue in all sublimated garments. Extra care should be taken.

BSNSPORTS.com

IMPORTANT REMINDERS

- **Sports Coordinators**
 - *Recruit and hire coaches early (Recommended)*
 - *Constant Communication (sportsYou)*
 - *Pre-Season Parent Meetings (Recommended)*
 - *Pre-Season Coaches Meetings (Recommended)*
 - *Observe Coaches at Games and Practice (Recommended)*
- **Coaches**
 - *Positive leaders*
 - *Be punctual*
 - *Constant communication (sportsYou)*
- **Parents/Spectators**
 - *Interactions with coaches, staff, and officials.*
- **Sportsmanship**
- **Resolving Conflicts (YS Office)**
 - *YS Office must be aware.*
 - *Collection of statements.*
 - *Sit down meeting with school administration and involved parties to resolve issues.*



HIRING PROCESS

- **New Sports Coordinators and Coaches** must apply **ONLINE**, pass a background check, and complete secondary hiring paperwork prior to starting their work assignment.
- **Returning** Sports Coordinators and Coaches must complete **Secondary Paperwork** and email it to Youthsports@mkerec.net.
- Sports Coordinators and Coaches who do not wish to receive compensation must complete a “**Volunteer Application**” and pass the background check prior to starting their work assignment.
- **Head Coaches & Assistant Coaches CANNOT begin coaching until they have been hired. (Applied and passed the background check.)**
- Milwaukee Recreation **pays one coach** per registered team.
(Exception: Middle School Cross Country and Track & Field)



HIRING PROCESS (*Cont.*)

How to apply (YS Coaches Corner):

Hiring Resources

Volunteer Elementary/Middle School League Coaches (Unpaid)

- [Volunteer Job Application](#)
- [Child Abuse and Neglect Training](#)
- [Coaches Agreement Form](#)
- [Wisconsin Coaches Concussion & Sudden Cardiac Arrest Training & Agreement](#)
- [Secondary Hiring Paperwork Checklist](#)

New Youth Sports League Coaches (Paid)

- [Elementary Sports Coach](#)
- [Middle School Sports Coach](#)
- [Child Abuse and Neglect Training](#)
- [Coaches Agreement Form](#)
- [Wisconsin Coaches Concussion & Sudden Cardiac Arrest Training & Agreement](#)
- [Secondary Hiring Paperwork Checklist](#)

Returning Youth Sports League Coaches (Paid)

- [Assignment & Information Form](#)
- [Part-Time Manual Acknowledgement Form](#)
- [Coaches Agreement Form](#)
- [Wisconsin Coaches Concussion & Sudden Cardiac Arrest Training & Agreement](#)
- [Secondary Hiring Paperwork Checklist](#)

Paysheet [Information](#) for Coaches

Submit completed forms over email to YouthSports@mkerec.net.



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HIRING PROCESS (Cont.)

Required Hiring Paperwork – Sports Coordinator & Coaches

Required Items	New	New To Rec but Current MPS Employee	Rehire/ Returning	Volunteers
ONLINE Part-Time Seasonal Application Form	<input type="checkbox"/> YES	<input type="checkbox"/> YES	---	---
ONLINE MPS Volunteer Application (Youth Sports Coach)	---	---	---	<input type="checkbox"/> YES
ONLINE Assignment Card & Part-Time Manual Acknowledgement Form	<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/> YES	---
Successfully <i>PASSED</i> Criminal Background Check	<input type="checkbox"/> YES	<input type="checkbox"/> YES	<i>Only when there is a 1 year break in service.</i>	<input type="checkbox"/> YES
Secondary Application Paperwork (The employee will be contacted directly by the MPS Youth Sports Office to set up a time to complete secondary paperwork)	<input type="checkbox"/> YES	<input type="checkbox"/> YES	---	---
Mandatory Reporting of Child Abuse and Neglect Training (valid for 5 years)	<input type="checkbox"/> YES	---	---	<input type="checkbox"/> YES
Youth Sports Coach's Agreement (Coaches Only)	<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/> YES
Coach Concussion Agreement (Coaches Only)	<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/> YES
Sports Coordinator Acknowledgment Form (Sports Coordinator Only)	<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/> YES



HIRING PROCESS (Cont.)

Sports Coordinators can track hiring progress through the UPDATED Youth Sports Hiring Spreadsheet.

[illegible]

YS Office Use Only

Online Application Needed

Background Check Pending

Secondary Paperwork Needed

Availability Needed

Hired - Good To Work!

Failed CBC - May Not Work!



HIRING PROCESS (Cont.)

Sports Coordinators and Coaches that are designated *Hired – Good To Work!* will receive a credential. Sports Coordinators will receive a credential for the school year, while Coaches will receive a credential for each season.

****Only coaches who have been completely hired by Milwaukee Recreation (Paid or Volunteer), and have a visible credential, are allowed in the designated team areas.****





**COACHES MAY NOT HOST
PRACTICES OR BEGIN COACHING
UNTIL THEY ARE COMPLETELY
HIRED BY THE MKE REC
YOUTH SPORTS OFFICE
(THIS APPLIES TO PAID AND
VOLUNTEER COACHES)!**



PAY RATES & PAY SHEETS

Elementary Coaches

- \$12 per hour.
- 3 hours per week per team. (2 Hours for Practice + 1 Hour for Game)

Middle School Coaches

- \$15 per hour.
- 3 hours per week per team. (2 Hours for Practice + 1 Hour for Games/Meets) (***Cross Country ONLY – 2 Paid coaches**)
- 5 hours per week per team. (2 Hours for Practice + 3 Hour for Meets) (***Track & Field ONLY – 2 Paid coaches**)
- ***All sports that are eligible for two (2) paid coaches (MS Cross Country and Track & Field) must have a team size of twenty-five (25) or more participating athletes (boys and girls runners combined). Teams must also have 25 participants registered on Athletic.net, and 25 participants actively participate in each meet, to receive compensation for 2 coaches.**

Schedule E (School-based pay)

- Milwaukee Recreation no longer assists with Schedule E. School Leaders must work with the MPS Compensation Department to hire and pay Sports Coordinators and/or Coaches through the Schedule E budget.



PAY RATES & PAY SHEETS (Cont.)

- Fall sports season has one coaches payroll cycle.
- Fall Pay Sheets are due **October 22nd**.
- Fall wages are paid on **November 7th**.
- Paysheets must be submitted **online** in the **Pay Sheets** section of the Youth Sports webpage: [Submit Paysheet Here!](#)

The image shows a screenshot of the 'Elementary Coaches Pay Sheet' form from MKEREC (A department of MPS). The form includes fields for employee information (Name, ID#, Phone Number, Email Address, School, Grade Level) and a section for two teams (Team #1 and Team #2). Each team section has a table for selecting the current season and a table for recording pay rates for each day of the week (SUN to SAT) and a TOTAL column. The form also includes signature lines for the Employee, Sports Coordinator or Principal, and Youth Sports Supervisor, along with dates. A red note at the bottom states: 'All Pay Sheets must be submitted online at <http://tinyurl.com/Paysheet-YS>'.

Elementary Coaches Pay Sheet														Reset			
Name of Employee							Employee ID#			Phone Number							
Email Address							School			Grade Level							
Team #1																	
Select Current Season Here																	
SUN 10/15	MON 10/16	TUE 10/17	WED 10/18	THU 10/19	FRI 10/20	SAT 10/21	SUN 10/22	MON 10/23	TUE 10/24	WED 10/25	THU 10/26	FRI 10/27	SAT 10/28	TOTAL			
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Team #2																	
Select Current Season Here																	
SUN 10/15	MON 10/16	TUE 10/17	WED 10/18	THU 10/19	FRI 10/20	SAT 10/21	SUN 10/22	MON 10/23	TUE 10/24	WED 10/25	THU 10/26	FRI 10/27	SAT 10/28	TOTAL			
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
EMPLOYEE SIGNATURE							DATE		SPORTS COORDINATOR OR PRINCIPAL SIGNATURE							DATE	
<small>IMPORTANT, Must have Sports Coordinator and/or Principal signature, before sending to the Youth Sports Office for approval. Missing information will delay payment, such as, but not limited to, missing parts to the application and background check. Rejection of applicant voids this pay sheet.</small>																	
FOR OFFICE USE ONLY				FOR OFFICE USE ONLY				FOR OFFICE USE ONLY				FOR OFFICE USE ONLY					
RL:				Date Range:				Circle Season									
RYS-0-0-PRC-				-EWCH5401				Fall				Winter #1		Winter #2		Spring	
YOUTH SPORTS SUPERVISOR SIGNATURE														DATE			
<small>All Pay Sheets must be submitted online at http://tinyurl.com/Paysheet-YS</small>																	



YOUTH SPORTS WEBSITE

www.mkerec.net

YS Website: Hover over Sports – Select Youth Sports (School-Based)

- ***League Information*** – Schedules, Results, Rules & Location Addresses.
- ***League Online Registration*** – Instructions, Reminders, Links, Dates/Times, and League Fee Prices.
- ***Sports Coordinator Resources*** – Meeting Dates/Agendas, Roster Forms & Submission, Links, Handbook, YS Activity Permits, etc.
- ***Coaches Corner*** – Hiring Resources, Meeting Dates/Agendas, Roster Forms.
- ***Pay Sheets*** – Paysheet Forms & Submission and Pay Schedule & Dates.
- ***Additional Resources*** – Co-op Form, YS District Fundraising Policy and Information, Permission to Sell Concessions Application, Sportsmanship Policy & Rating System, Participant Certificates, Jersey Washing Info, and much more!
- ***Youth Sports Special Events*** – Special Event dates, times, and information.
- ***Summer Opportunities*** – Summer sports camps and clinics for all interested families.
- ***Part-Time Staff*** – Youth Sports employment opportunities (Ages 15+).



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LEAGUE REGISTRATION

Thursday August 28th at 7:00am – Monday September 8th at 11:45pm.

Cross Country registration closes Sept. 3rd at 11:45pm.

- Online Registrations **ONLY!**
- *Recommend that schools only register 2 teams per league, to promote exposure and interactions between students from different schools.*
- Schedule request will only be accepted during the team online registration process. Schedule Request are not guaranteed.
- **LEAGUE LIMITS**
REGISTER EARLY! Leagues will fill-up prior to the deadline. When a league/site is full, it is full.
- **WAITLIST**
Waitlisted teams are not guaranteed participation in a league.

If a league is FULL...

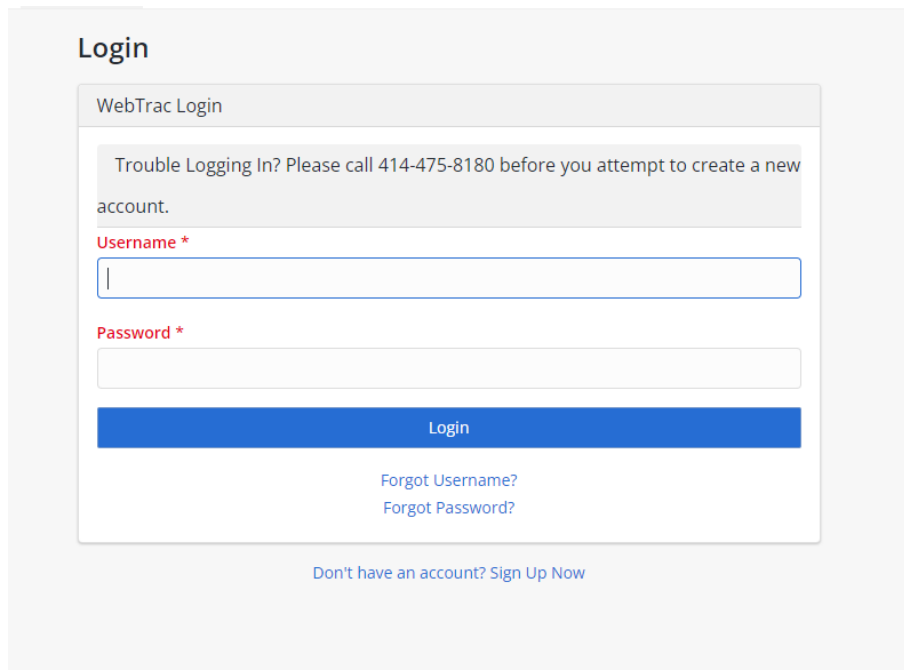
1. Register for the waitlist. If a spot becomes available, we will look to the waitlist to fill that spot.
2. In addition, register for your second choice.
3. Being on the waitlist does not guarantee a spot in a league.



LEAGUE REGISTRATION (Cont.)

ACCOUNT LOGIN

- School Leaders and Sports Coordinators are responsible for registering their teams online during the registration period.
- **Individuals are unable to register school teams using a personal account.**
- ***The Youth Sports Office can no longer reset school accounts. School must initiate this online themselves. Please do this prior to registration if username and password have been forgotten.***
- ***Accounts may be locked if incorrect username and/or password is attempted too many times.***



The screenshot shows a web browser window with the title "Login". Inside the browser, the page is titled "WebTrac Login". Below the title, there is a message: "Trouble Logging In? Please call 414-475-8180 before you attempt to create a new account." Below this message, there are two input fields: "Username *" and "Password *". The "Username *" field is currently empty. Below the input fields, there is a blue button labeled "Login". Below the button, there are two links: "Forgot Username?" and "Forgot Password?". At the bottom of the page, there is a link: "Don't have an account? Sign Up Now".



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LEAGUE REGISTRATION (Cont.)

Reminders

- The Youth Sports Office has full discretion in determining league site placement for all registered teams.
- Teams are not permitted to move leagues after a season has started or schedules have been created, unless the move was initiated by the Youth Sports Office.
- **AM Leagues** = Game times typically between 9am – 1pm.
- **PM Leagues** = Game times typically between 1pm – 5pm.
- **Weekday PM Leagues** = Games/Meets/Matches times typically between 5pm – 9pm.

Registration Issues – Contact the Youth Sports Office at Youthsports@mkerec.net to troubleshoot.



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LEAGUE GRADE LEVELS

Elementary Sports

- 1-3
- 4-5

Middle School Sports

- 5-8 (Track & Field, Cross Country, and Tennis Only)
- 6-7
- 6-8



TEAM FORMATIONS METHODS

Below are four possible methods you can use to decide which players are on the team:

- Everyone Plays!!!
- First Come - First Serve
- Lottery System
- Tryouts & Cuts



The Sports Coordinator will determine which of these methods will be used to form teams.

ROSTERS MINIMUM & MAXIMUMS

- There is **NO** roster MAXIMUM
 - Keep in-mind we only distribute 15 awards/medals and playing time rules.
- There is **NO** roster MINIMUM. However, we suggest having at least the following number of athletes actively participating in practices and games on the roster:
 - Flag Football = 12 athletes
 - Basketball = 8 athletes
 - Soccer = 14 athletes
 - Volleyball = 8 athletes
 - Cross Country = 4 athletes

PLAYER ELIGIBILITY (*Elementary*)

- Must be on team roster form to play in any youth sports league.
- Schools may add up to three athletes from a non-attending school to their roster. Youth Sports Office must receive and approve a non-attending student form (***Prior to the given roster deadlines***) before the student(s) may participate in practice or a game.
- Schools may add a transfer student to their roster ***prior to the given transfer deadlines***. The Youth Sports Office must receive and approve a student transfer form request before the student may participate in practice or a game.
- K4 and K5 kids cannot participate in any sports leagues.
- 1st & 2nd Graders cannot play in 4-5th Grade leagues.
- Coaches must ensure that all student-athletes play the minimum playing time required in each sport (see league rules)
- **ONE TEAM, PER SPORT, PER SEASON –**
Athletes are permitted to play multiple sports per season but cannot play on more than one team in the same sport during the same season
 - **EXCEPTION:** Athletes are only permitted to play on one basketball team per academic year.



PLAYER ELIGIBILITY *(Middle School)*

- Must be on team roster form to participate in any youth sports league.
- Schools may add up to three athletes from a non-attending school to their roster. Youth Sports Office must receive and approve a non-attending student form (***Prior to the given roster deadlines***) before the student(s) may participate in practice or a game.
- Schools may add a transfer student to their roster ***prior to the given transfer deadlines***. The Youth Sports Office must receive and approve a student transfer form request before the student may participate in practice or a game.
- Sports Coordinators are responsible for ensuring students are academically eligible. (See *YS Handbook / 5th Graders Excluded*)
- Coaches must ensure that all student-athletes are given the opportunity to participate in all scheduled meets, and/or required playing time per sport.
- **ONE TEAM, PER SPORT, PER SEASON –**
Athletes are permitted to play multiple sports per season but cannot play on more than one team in the same sport during the same season
 - **EXCEPTION:** Athletes are only permitted to play on one basketball team per academic year.
- WIAA and Youth Sports Office regulations prohibit Middle School students from participating in high school sporting competitions (Scrimmages, Tournaments, regular season competitions, or postseason competitions). Failing to adhere to this rule will result in forfeited games, and loss of participation eligibility for the student(s).



ATHLETE PARTICIPATION FORMS

- Available in English, Spanish, Hmong, Karen, Arabic, Burmese, Rohingya, Somali, and Swahili.
- All forms must be retained by the school for at least 3 years
- Forms must be collected from all participating students before the start of practices.
- All forms have been converted into one single fillable PDF form.
- Forms can be found on the Sports Coordinator Resources and Additional Resources page on the YS Website.

Athlete Participation Forms



All students participating in MPS Youth Sports Leagues must have the following forms completed and on file with the school's Sports Coordinator prior to the start of team activities (practices, tryouts, fundraisers, and/or games).

Students that fail to submit completed Athlete Participation Forms are **NOT** allowed to participate in MPS Youth Sports activities. All forms must be verified (player's birthdate and grade) by the sports coordinator. All forms must be retained for at least 3 years.

Participation Forms include:

- ☐ Physical Activity Clearance
- ☐ Activity Permit Card
- ☐ Athlete Acknowledgement Form
- ☐ Player & Parent/Guardian Code of Conduct
- ☐ Parent & Athlete Concussion & Sudden Cardiac Arrest Information & Agreement
- ☐ Middle School Sports Academic Eligibility Worksheet Form (Middle School only)



LEAGUE START DATES

September 11

- Coed Cross Country (Grades 5-8)(Weekdays & Weekends)

September 20

- Coed Flag Football (Grades 1-3, 4-5, 6-8)
- Coed Outdoor Soccer (Grades 1-3 & 4-5)
- Coed Volleyball (Grades 4-5)
- Girls Basketball (Grades 1-3, 4-5, 6-8)



****League Locations and Dates can be found on the YS Website****



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FALL YOUTH SPORTS SITES

Registration Closes 09/08/25 at 11:45PM

Elementary Coed Flag Football

- Grades 1-3 @ Beulah Brinton (AM)
- Grades 1-3 @ Washington HS (AM)
- Grades 4-5 @ Beulah Brinton (PM)
- Grades 4-5 @ Washington HS (PM)

Elementary Coed Soccer

- Grades 1-3 @ Wick Playfield (AM)(PM)
- Grades 1-3 @ Jimmy Banks (AM)(PM)
- Grades 1-3 @ Sijan Playfield (AM)(PM)
- Grades 4-5 @ Jimmy Banks(AM)(PM)
- Grades 4-5 @ Wick Playfield AM)(PM)
- Grades 4-5 @ Sijan Playfield (AM)(PM)

Elementary Girls Basketball

- Grades 1-3 @ Bay View HS (PM)
- Grades 1-3 @ Washington HS (PM)
- Grades 4-5 @ Bay View HS (AM)
- Grades 4-5 @ Washington HS (AM)

Elementary Coed Volleyball

- Grades 4-5 @ South Division HS (AM)
- Grades 4-5 @ South Division HS (PM)



FALL YOUTH SPORTS SITES (Cont.)

Registration Closes 09/08/25 at 11:45PM

Middle School Coed Cross Country

- Grades 5-8 @ City-Wide (Weekdays & Weekends)

Middle School Coed Flag Football

- Grades 6-8 @ Bradley Tech (AM)
- Grades 6-8 @ Bradley Tech (PM)
- Grades 6-8 @ Vincent HS (AM)
- Grades 6-8 @ Vincent HS (PM)
- Grades 6-8 @ South Stadium (PM)

Middle School Girls Basketball

- Grades 6-8 @ Bradley Tech (AM)
- Grades 6-8 @ Bradley Tech (PM)
- Grades 6-8 @ Obama SCTE (AM)
- Grades 6-8 @ Obama SCTE (PM)



****The first two league games on Sept. 20 & Sept. 27 for Middle School Girls Basketball will be considered exhibition games, and will not count towards the league standings or league championship. The schedule for the remainder of the league games will be released on Tuesday, Oct. 1, 2025****



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LEAGUE RULES & TIE BREAKER PROCEDURES

Sport specific league rules AND tie breaker procedures are available online under the League Information section of the Youth Sports Website.

Milwaukee Recreation Youth Sports league rules have been developed to enhance playing experience, ensure a safe environment for participants, and fun. Goals of the school-based sports leagues are for participants to develop basic skills and learn the rules of a sport.

League rules are subject to change at any time by the Youth Sports Office. Any league rule changes will be emailed to head coaches and school sports coordinators by a Youth Sports Supervisor.



SPORTS SPECIFIC EQUIPMENT LIST

Girls Basketball

- 1-3 Girls Basketball – Junior Size Ball (Size 5)
- 4-5 Girls Basketball – 28.5 Size Ball
- 6-8 Girls Basketball – 28.5 Size Ball

Elementary Soccer

- 1-3 Soccer Ball – Size 4
- 4-5 Soccer Ball – Size 4
- Shin guards are required.

Flag Football

- 1-3 Flag Football Ball – Pee Wee
- 4-5 Flag Football Ball – Junior Size
- 6-8 Flag Football Ball – Youth Size
- Mouthguards are required. Available on-site FREE!!!!



ROSTERS

- The ***Team Roster and Submission*** form can be found on the Youth Sports website under Sports Coordinator Resources and the Coaches Corner.
- Rosters must be typed and submitted online by:
 - **Thursday September 4 at 11:45 PM (MS Cross Country ONLY).**
 - **Friday September 12 at 11:45 PM (All Other YS Leagues).**
- To participate, all students must be listed on the **team roster**.
- **Coaches** and **Assistant Coaches** must be **listed on the official team roster to be in the bench area, and receive a coaches credential**. **Three** is maximum number of coaches allowed on the team roster.
- **Do not alter form** (or use an old roster form).
- Rosters must be **typed** and **submitted online**.

MILWAUKEE RECREATION YOUTH SPORTS TEAM ROSTER

Team Name*	League Game Site*	Today's Date*
Season/Year*	Sport*	Grade Level*
Head Coach Name*	Head Coach Email Address*	Head Coach Phone Number*
Assistant Coach #1	Assistant Coach #1 Email Address	Assistant Coach #1 Phone Number
Assistant Coach #2	Assistant Coach #2 Email Address	Assistant Coach #2 Phone Number

Only coaches listed on this form with contact information can sit on the team bench during games
 Team rosters are due one (1) week prior to the start of each season. Completed roster must be uploaded to tinyurl.com/mpsteamroster.

	School	Student ID #	Full Name (No Nickname)	Grade	Date of Birth	Age	Phone	Shirt Size <small>(For youth & teen athletes)</small>
SAMPLE	Marybell Academy	159357	Ja'ne Smith-Williams	3	5/5/2011	9	(414) 333 - 2222	Y: SMALL
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

For Youth Sports Office Use Only Verified by: _____
REVISED 8-10-12 Today's Date: _____

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Team Roster Forms

Team Roster Forms must be submitted **ONLINE** at least one week prior to the start of season play:

- [Team Formation Recommendations](#)
- [Team Roster Form Reminders](#)
- [Roster Form](#)
- [Student Transfer Form](#)
- [Non-Attending Student Form](#)

Upload Roster Forms HERE



ROSTERS (Cont.)

- Updated rosters will be accepted until:
 - **Monday September 15 at 5:00 PM (MS Cross Country ONLY).**
 - **Wednesday September 24 at 5:00 PM (All Other YS Leagues).**
- Any changes to a roster requires an **updated roster** being submitted **ONLINE**.
- **Teams may only submit ONE (1) updated roster form prior to the deadlines mentioned above. Any additional updated rosters will not be accepted.**

MILWAUKEE RECREATION YOUTH SPORTS TEAM ROSTER

Team Name* _____ League Game Site* _____ Today's Date* _____

Season/Year* _____ Sport* _____ Grade Level* _____

Head Coach Name* _____ Head Coach Email Address* _____ Head Coach Phone Number* _____

Assistant Coach #1 _____ Assistant Coach #1 Email Address _____ Assistant Coach #1 Phone Number _____

Assistant Coach #2 _____ Assistant Coach #2 Email Address _____ Assistant Coach #2 Phone Number _____

Only coaches listed on this form with contact information can sit on the team bench during games

Team rosters are due one (1) week prior to the start of each season. Completed roster must be uploaded to tinyurl.com/mpsteamroster.

	School	Student ID #	Full Name (No Nickname)	Grade	Date of Birth	Age	Phone	Shirt Size (For youth A for adult)
SAMPLE	Marybell Academy	159357	Ja'ne Smith-Williams	3	5/5/2011	9	(414) 333 - 2222	Y: SMALL
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

For Youth Sports Office Use Only Verified by: _____
REVISED 6-10-12 Today's Date: _____

MKE REC
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Team Roster Forms

Team Roster Forms must be submitted **ONLINE** at least one week prior to the start of season play:

- [Team Formation Recommendations](#)
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- [Roster Form](#)
- [Student Transfer Form](#)
- [Non-Attending Student Form](#)

Upload Roster Forms HERE



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LEAGUE SCHEDULES

- All ***Schedule Requests*** must be submitted during team registration. Emails sent after will not be considered.
- Schedules will be posted online by:
 - **Wednesday, August 6th by 6:15 PM (MS Cross Country ONLY).**
 - **Monday, September 15 by 5:00 PM (All Other YS Leagues).**
- Click here for online [Fall Schedules](#)
- ***League Schedule links*** will be emailed to School Leaders and sports coordinators so they can share with parents & players. Any changes will be reflected on the online schedule. ***(Please do not create and distribute PDF's or Word schedules, as the online schedule constantly changes.)***



[HOME](#)
[SEARCH](#)
[CONTACT US](#)
[EVENT CALENDAR](#)

[CHECKOUT](#)
[CART \(0 ITEMS\)](#)
[MY ACCOUNT](#)
[SIGN IN / REGISTER](#)

Schedule

Team Number	Team Name	Team Colors	Wins	Losses	Ties	Win Percent	Standing	Sportsmanship Score
2	Rufus King MS		6	1	0	0.857	1	0.00
1	MSL	White and blue	6	1	0	0.857	2	0.00
4	Carmen NW	Burgundy & White	5	2	0	0.714	3	0.00
3	Milwaukee Scholars	Blue/Green/Orange	3	4	0	0.429	4	0.00
9	Keefe Ave		2	4	0	0.333	5	0.00
7	Sign Language GBB	Blue/Yellow	1	5	0	0.167	6	0.00
6	Lancaster Dropped	black, blue and gold	0	0	0	0.000	7	0.00
8	River Trail (Dropped)		0	0	0	0.000	8	0.00
5	River Trail (Dropped)		0	6	0	0.000	9	0.00

Date	Time	Location	Away Team	Away Score	Home Team	Home Score
09/22/2018	11:00 am	MSL - Gymnasium@Milw School of Language	Sign Language GBB	9	Rufus King MS	57
09/22/2018	12:00 pm	MSL - Gymnasium@Milw School of Language	River Trail (Dropped)	F	Rufus King MS	-
09/29/2018	11:00 am	MSL - Gymnasium@Milw School of Language	MSL	38	Sign Language GBB	10
09/29/2018	12:00 pm	MSL - Gymnasium@Milw School of Language	MSL	-	River Trail (Dropped)	F
10/06/2018	9:00 am	MSL - Gymnasium@Milw School of Language	River Trail (Dropped)	8	Milwaukee Scholars	32
10/06/2018	10:00 am	MSL - Gymnasium@Milw School of Language	Sign Language GBB	F	Carmen NW	-
10/06/2018	11:00 am	MSL - Gymnasium@Milw School of Language	Keefe Ave	4	Rufus King MS	61
10/13/2018	9:00 am	MSL - Gymnasium@Milw School of Language	Milwaukee Scholars	9	Carmen NW	18
10/13/2018	11:00 am	MSL - Gymnasium@Milw School of Language	Rufus King MS	F	MSL	-
10/20/2018	10:00 am	MSL - Gymnasium@Milw School of Language	River Trail (Dropped)	F	Sign Language GBB	-
10/20/2018	11:00 am	MSL - Gymnasium@Milw School of Language	Carmen NW	24	Keefe Ave	3
10/20/2018	12:00 pm	MSL - Gymnasium@Milw School of Language	MSL	-	Milwaukee Scholars	F
10/27/2018	9:00 am	MSL - Gymnasium@Milw School of Language	River Trail (Dropped)	F	Carmen NW	-
10/27/2018	10:00 am	MSL - Gymnasium@Milw School of Language	Sign Language GBB	F	Keefe Ave	-



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FORFEITS

- Please review the **Youth Sports Forfeit Policy** found on the Youth Sports website: [CLICK HERE!](#)
- ***The Youth Sports Office will automatically remove a team from their league after two (2) consecutive forfeits, in which the Youth Sports Office was not notified prior.***

SPORTSMANSHIP RATING

- **Forfeits = 2.0 rating.** The opposing team will automatically receive a 4.0 rating.
- Teams that receive a 1.0 Sportsmanship Rating will require a **Sportsmanship Action Meeting.**
- Teams that average below a 2.5 rating may be subject to sanctions.
- Teams that receive below a 2.0 rating during playoffs will not be allowed to advance.
- *Sports Coordinators should reach out to the sports specific Youth Sports Supervisor if there are any discrepancies with a sportsmanship score, or how it is being enforced at their site.*

Sportsmanship Rating Criteria



The Sportsmanship Rating System is based on, but not limited to, the following criteria:

5	EXCELLENT SPORTSMANSHIP Team and spectators demonstrate excellent sportsmanship throughout the game. Players and spectators cooperate fully and are respectful to players, staff, and spectators. Examples of excellent sportsmanship include, but are not limited to: Respect shown to the game and staff by participants, coaches and spectators, appropriate verbiage to others, shaking hands with opponents after game, helping players up from the ground, avoiding excessive celebration, maintaining complete control, managing emotions of team and cheering for their teammates.
4	GOOD SPORTSMANSHIP Teams being at this level, and if no positive or negative actions occur, the team will receive this score. Teams and spectators are respectful of opponents with minor incidents. At no point is control of the game lost. Participants may display small disagreements/frustrations with decisions of staff/officials. Infrequent questioning of judgment/rules interpretation not presented in a respectful manner.
3	AVERAGE SPORTSMANSHIP Some incidents of questioning of judgment/officiating abilities and/or public gestures showing displeasure with staff. Some incidents of unsportsmanlike behavior towards opponent, spectator or staff. Teams who receive one technical conduct foul/unsportsmanlike conduct penalty may not receive higher than a 3.0 rating.
2	BELOW AVERAGE SPORTSMANSHIP Frequent questioning of judgment/officiating abilities and/or public gestures showing displeasure with staff. Frequent incidents of unsportsmanlike behavior towards opponents, spectators, and or staff. Players and/or coaches are continuously "trash talking" opponents, staff, officials, and/or opponents. Teams who receive multiple technical fouls, warnings, unsportsmanlike conduct penalties, or cautions may not receive higher than a 2.0 rating. Teams that forfeit their game receive an automatic score of 2.0.
1	UNACCEPTABLE SPORTSMANSHIP Multiple unsportsmanlike calls, technical fouls, cautions and/or team warnings (not on the same participant) and/or spectator's harassment of the officials/opposing team. Players and teams are out of control or exhibit disregard for MPS Youth Sports Program policies. Threatening and/or making physical contact in an aggressive manner towards staff, officials, and/or opponents. Multiple players and/or coaches are ejected from the contest. Any team whose member(s) take part in a fight, instigates a fight, or throws a punch (whether connected or not) will receive a 1.0 and those individual players and coaches may be suspended.

TROPHY SPORTS & MEDALS (*Fall Season*)

- **Participation Medals** will be distributed to ***Elementary Sports Teams*** the last week of games.
 - Each team will be given **15 medals**.
 - **Additional medals** can be purchased by contacting Michelle Speck at youthsports@mkerec.net.
- **Participation Medals** for ***Middle School*** athletes must be purchased (15 medals for \$25) during the registration process or by contacting Michelle Speck at youthsports@mkerec.net.
- **Trophy Sports –**
 - ***Elementary*** – Volleyball, Flag Football (4-5 ONLY), and Girls Basketball (4-5 ONLY).
 - ***Middle School*** – All sports



LEAGUE CHAMPIONS (Trophy Sports)

- **League Champions can be determined one or three ways:**
 - **Tournament** – A season ending league tournament in which a championship game is played. The winner of the tournament will receive the league trophies regardless of their regular season record.
 - **Position Day** – the number 1 and number 2 teams in the league standings will compete in a single game at the end of the season to determine the league champion. League record will not prevail as the determining factor, the single match up will.
 - **Season Record** – Best overall season record in league play will determine the league champion.
 - **Conference Champion Meet** – MS Cross Country and Track & Field.

The league champion selection format is based on the number of weeks in the season, along with the number of teams that are participating in the league.



WEATHER HOTLINE

Weather Hotline

- For inclement weather updates, call the **Weather Hotline** at:
414-475-8068
- The weather hotline is **updated** throughout the day as weather changes.
- Hotline is updated by **8:00 AM** on **Saturdays** and **1:00 PM** on **weekdays** **ONLY** when inclement weather is expected
- The hotline is available in **English** and **Spanish**.
- Weather Hotline Phone Number should be provided to **Sports Coordinators, Coaches, Parents** and **Players**.
*(Do **NOT** call the youth sports office)*



sportsYou

- **All Youth Sports updates (Including Weather) will now be posted to sportsYou! So please share with all coaches, players, and families.**



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SPECIAL EVENTS *(Fall Season)*

Registration is required, and fees may apply:

- Middle School Fun Run – Oct 20th
- MPS Day with Marquette Women's Basketball – TBD
- City-Wide Girls Basketball Tournament – Nov. 21-22
- Youth Sports Team Cheer Camp – Nov. 22



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STAY BACK – AFTER MEETING

- **Keefe Ave**
- **Metcalf**
- **Milw Academy of Chinese**
- **Neeskara**
- **Siefert**
- **Victory**
- **Stuart**
- **Craig**
- **Goodrich**
- **Hampton**
- **Kluge**
- **Milw Sign Language School**

QUESTIONS

Questions





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THANK YOU
for attending this
meeting!

REMINDER:
Winter Sports Coordinator Meeting
Wednesday Oct. 1, 2025
MPS Central Office (Auditorium)
5:30 PM